

**ARMY PUBLIC SCHOOL, MALA ROAD**  
**KOTA – 324001 (RAJASTHAN) website [www.apskota.in](http://www.apskota.in)**  
**REGISTRATION OF VENDORS/ FIRMS FOR THE SESSION 2020-21**

Applications are invited for registration of firms for supply of various items such as Computers & Peripherals, IT items, Printers, Cartridges, Toners, toner fillings, Electrical and Electronic items including repairing, Office Stationery, Printing work, Medals, trophies, mementos, Sports items, Science lab items & repairs, Printing works, Musical Instruments, Books, Furniture & furnishing items, Flex Boards and other decorative items, Teaching Aids Audio-visual aids, Supply, making of pre-fabric shelters, Construction works, ACs, Desert Coolers, Fans, Water Coolers, Water Purifiers including repairing, AMC, Art painting, Banners, Children Parks Equipments, Lawn movers including repairing, Hardware items, paints, White Wash items, Cement, Building Material for maintenance, repairing, Sanitary fitting, items, Glass fitting items, Fire fighting items, Wooden, Welding, grill works, Hiring of tent house items, Earth work (Services of JCB), Hiring of vehicle for outgoing excursion, tours, adventure activities and Providing of manpower (outsourcing) for guard duties/services of Safai Karamchari.

Registration form may be downloaded from school website [www.apskota.in](http://www.apskota.in). Registration form will not be accepted without documents as mentioned in registration form. Registration is subject to approval of the Management Board.

Last date for submission of registration document is **17 Mar 2020**.

Principal

**ARMY PUBLIC SCHOOL, MALA ROAD**

**KOTA – 324001 (RAJASTHAN) Web Site: [website www.apskota.in](http://www.apskota.in)**

**FORM FOR REGISTRATION OF FIRMS**

<b>Ser No</b>	<b>Information Sought</b>	<b>Information to be Provided</b>
1.	Name of Firm (In Block Letters)	
2.	Date of Establishment/Incorporation	
3.	Full Postal/ Correspondence Address(attach address proof) and Telephone Number	
4.	Address of Head Office (if separate and Telephone Number)	
5.	Status Proprietary/Partnership/Private Limited Company/Public Limited Company	
6.	Name of Representative(s) with Designation who would be calling on us and attending to our jobs	
7.	Bankers details(Branch, Account No & IFSC Code, address and telephone Nos	
8.	Description of work must duly approved in GSTIN/PAN/TAN/Registration certificate on which party intends to do business with the School.	
9.	Aadhar No of Proprietor (attach photocopy)	
10.	Registration Certificate No (Attach Photocopy)	
11.	GSTIN (Attach photocopy)	
12.	PAN/TAN No (Attach photocopy)	
13.	EPF No, if held(Attach photocopy)	
14.	Tax Clearance Certificate (Attach photocopy)	
15..	Income Tax Return of Last three years	
16.	Experience with govt/ reputed organizations (attach photocopy)	
17.	Name, Addresses and telephone Nos, of some of your most valued clients (Separate List may be attached).	
18.	Any other specialization	

**Note :** 1. Registration will not accepted if all the aforesaid documents are not found attached with registration form. Registration is subject to approval of the Board.

2. The school reserves the right to cancel the name of the supplier/firm/ service provider from its approved lists at his absolute discretion without assigning any reason.

1 I/We \_\_\_\_\_ request Army Public School Kota, Mala Road to consider inclusion or my/our name in the list of their approved firms/suppliers/service provider for under mentioned items:-

(a)

(b)

(c)

(d)

(e)

2. We agree to give full satisfaction to the School in the event of their doing so.

Dated at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_ 2020

Signature with Seal

Name \_\_\_\_\_

Designation \_\_\_\_\_